



Nomination Form Part 3

Portfolio Submission Requirements

Note: This form should be completed by the nanny nominee. Each section has a page count limit (please do not exceed it).

Cover Letter

Please write a one-page letter addressed to the Nanny of the Year (NOTY) committee explaining the following:

- What being a nanny means to you.
- How your career has impacted the children in your care.
- Why you should be selected as the NOTY award recipient.
- What it would mean to receive this honor.

Note page count limitation: No more than one page

Current Resume

Please provide the selection committee with a current resume that includes the following:

- Your detailed work history highlighting duties and responsibilities.
- Something unique or challenging about the positions.
- Your reason for leaving each position.

Note page count limitation: No more than four pages

Certificates and Documentation

Please include copies (rather than originals) of certificates or documentation from:

- Professional development training programs or sessions.
- Industry-related associations or organizations to which you belong/belonged.
- Conferences or workshops you've attended.

Note page count limitation: No more than 10 pages. If your collection includes more than 10 pages, please select the 10 that best summarize your background and experience.

Written Letters of References

Please provide letters of references or recommendations from past employers, nanny placement agents, or individuals who witnessed your dedication and commitment to both personal and professional excellence.

Note page limitation: No more than 10 pages

Publications and Presentations

Please list the following along with dates:

- Workshops or presentations conducted.
- Publications produced or articles written and published.
- Training tools developed.

Note page limitation: No more than four pages

Photo Journal (Optional)

Please include photos that capture you in your life as a nanny. If your current or past employers prohibit reproduction of pictures featuring you in your work environment, please be sure to alert the NOTY selection committee (in writing).

Note page limitation: No more than three pages

Media Appearances and Awards

Please list past or upcoming media appearances or awards you received or are expecting to receive. Be sure to include dates.

Note page limitation: No more than one page